

Form No. 02

**Form of Report on Appeals to the Provincial Public Service Commission
against Notice of Vacation of Post (Please send all the connected files referred
to below along with this report.)**

1. Name of Officer :-----
2. Institution/ Department/ Ministry : -----
3. Designation :-----
4. Date of Birth :-----
5. Date of Appointment to Provincial Public Service :-----
6. Date of Appointment to Present Post :-----
- 7.. Salary : (i). Salary Scale :-----
(ii). Present Step on Salary Scale :-----
(iii). Number of Increments earned :-----
8. Staff Grade or Non-Staff Grade :-----
9. When was the Notice of Vacation of Post served :-----
10. Record of Past Service of the Officer (in brief) :-----
11. Comments of the Secretary/ Head of the Department/ Head of the Institution on each of the averments made in the appeal : -----

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Signature and Official Seal

12. Recommendation of the Secretary :-----

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Secretary

Date: -----